

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Expenditure & Payroll approval Lists; BCC Minutes; 2008 Property Tax Roll Final Report; Clerk's Received and Filed; and Clerk's Briefing

DEPARTMENT: Clerk's Office

DIVISION:

AUTHORIZED BY: Sharon Peters, Sabrina O'Bryan **CONTACT:** Sandy McCann **EXT:** 7662

MOTION/RECOMMENDATION:

Approval of Expenditure Approval Lists dated July 27 and August 3, 2009; approval of Payroll Approval List dated July 23, 2009; approval of BCC Official Minutes dated July 28, 2009; execution of 2008 Property Tax Roll Recapitulation Report identifying errors, insolvencies, double-assessments and discounts; Clerk's "Received and Filed" – for information only.

County-wide

BACKGROUND:

See attached report - 8/25/09

ATTACHMENTS:

1. Clerk's Report 8-25-09

Additionally Reviewed By: No additional reviews

SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Expenditure & Payroll Approval Lists; BCC Minutes; 2008 Property Tax Roll Final Report; Clerk's Received and Filed; and Clerk's Briefing

DEPARTMENT Clerk's Office **DIVISION:** County Commission Records

AUTHORIZED BY Dave Godwin **CONTACT:** Sandy McCann **EXT.** 7662

Agenda Date 08-25-2009 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐

MOTION/RECOMMENDATION

Approval of Expenditure and Payroll Approval Lists
Approval of BCC Official Minutes
Board execution of 2008 Property Tax Recapitulation Report

BACKGROUND:

1. Expenditure Approval Lists dated July 27 and August 3, 2009; and Payroll Approval List dated July 23, 2009
2. BCC Official Minutes dated July 28, 2009
3. 2008 Property Tax Roll Recapitulation Report identifying errors, insolvencies, double-assessments and discounts
4. Clerk's "Received and Filed" - for information only
5. Clerk's Briefing

Reviewed by:	
Co. Att	
OMB	
Other	
DCM	
CM	

**CLERK'S REPORT
CLERK'S BRIEFING
AUGUST 25, 2009**

I. ITEMS FOR CONSIDERATION FROM COUNTY FINANCE

A. EXPENDITURE APPROVAL AND PAYROLL APPROVAL LISTS

Expenditure Approval Lists dated July 27 and August 3, 2009; and Payroll Approval List dated July 23, 2009, presented.

ACTION REQUESTED: Motion approving same.

II. ITEMS FOR CONSIDERATION FROM COUNTY COMMISSION RECORDS OFFICE

A. OFFICIAL BCC MINUTES

Request approval of BCC Minutes dated July 28, 2009.

ACTION REQUESTED: Motion approving same.

B. 2008 PROPERTY TAX ROLL FINAL REPORT

Recapitulation report identifying the errors, insolvencies, double-assessments and discounts applicable to the 2008 tax roll.

ACTION REQUESTED: Board execution of same.

C. RECEIVED AND FILED - For Information Only

1. Amendment #1 to IFB-3114-05, Bio-Tech Medical Waste Transfer, Inc.
2. Proof of publication for the VAB organizational meeting on July 23, 2009.
3. Memorandum to Ann Colby from David G. Shields regarding Ritchie v. Seminole County, Case No. 2008-CA-6465-16-K.
4. Assistant and Associate Tennis Pro Agreement with Daniel Colon.

5. Closeout of Work Orders #3, #4, #6, #7 and #8 to CC-2184-07.
6. Change Order #4 to CC-2059-07.
7. Amendment #1 to Work Order #5 for PS-0722-06.
8. Work Order #58 to PS-1074-06.
9. Change Order #5 to CC-2059-07.
10. Amendment #1 to IFB-600445-08, Simplex Grinnell, L.P.
11. Amendments #1 to M-4000-08 and M-4003-08, PBS&J.
12. Amendment #2 to Work Order #1 for PS-2014-07.
13. Parks Contract for Services with David W. Smith.
14. Amendment #1 to IFB-600515-08, Henry Schein Animal Health.
15. Maintenance Agreement with Original and Amended and Restated Letter of Credit #3169 in the amount of \$11,504 for Ligonier Ministries, Inc.
16. Change Order #3 to Work Order #2 for CC-2183-07.
17. IFB-600695-09 Term Contract with P.C.S. Pest Control, Inc.
18. E-mails dated July 27, 2009, to Maryanne Morse, Clerk, from Sabrina O'Bryan and from Bruce McMenemy to Sabrina O'Bryan regarding replacement BCC agenda document for Item #6 (July 28, 2009).
19. Letter to Maryanne Morse, Clerk, from Longwood City Clerk Sarah M. Mirus, with certified copy of annexation ordinance adopted by the City.
20. Work Order #73 to PS-5120-02.
21. Work Order #25 to CC-1284-06.

22. Addendum #1 to the Second Amended and Restated Oakmonte Senior Villages PUD Developer's Commitment Agreement.
23. Conditional Utility Agreements for Water and Sewer Service with Gulamali Jaffer.
24. Tennis Developmental Instructor Agreement with Jon Axel Jonsson.
25. Amendment #2 to Project Agreement No. 69-4209-9-1722, United States Dept. of Agriculture Natural Resources Conservation Service.
26. Change Order #3 to CC-3519-08.
27. Closeout of CC-2945-07.
28. Amendment #1 to Term Contract RFP-600157-07, Maudlin International Trucks, Inc.
29. E-mails dated July 29 and July 30, 2009, from Bruce McMenemy to Cindy Coto and from Cindy Coto to Bruce McMenemy inquiring about draft report by R. W. Block Consulting on the CH2M Hill audit.
30. Change Order #11 to RFP-0613-06.
31. Work Order #24 to CC-1284-06.
32. E-mails dated July 29, 30 and 31, 2009, from Bruce McMenemy to Cindy Coto and from Cindy Coto to Bruce McMenemy regarding payment of invoice from R. W. Block Consulting.
33. Maintenance Bond in the amount of \$5,962.67 for the Colonial Infrastructure Roadway.
34. Change Order #2 to Work Order #28 for CC-1075-06.
35. Customer Agreement for Reclaimed Water Rates and Reclaimed Water Flow, Distribution, Delivery and Spray Easement with Savannah Meridian Acquisition Group, LLC.

36. Letter of acceptance of water system and portion of the sewer system and Bill of Sale for Ligonier Ministries, Inc.
37. Development Orders for Bart & Trish Oliva, #09-50000002; and the Lighthouse Baptist Church of Central Florida (Monocross Camouflage Communication Tower), #09-8000011.
38. Work Order #3 to PS-1666-07.
39. Work Order #41 to CC-1075-06.
40. Bids as follows: CC-4626-09; RFP-600702-09; and CC-4623-09; and CD of Solicitation Files for CC-4270-09.

III. CLERK'S BRIEFING